

MARYPORT TOWN COUNCIL

Minutes of the Council Meeting held on Monday 27 February 2023 in the Golden Lion Hotel, Shipping Brow, Maryport at 7.00pm.

Present

Councillor S Ashworth	Councillor G Hampson
Councillor Mrs A Kendall	Councillor P Kendall, (Chairman)
Councillor Mrs C McCarron Holmes	Councillor W Pegram
Councillor Mrs L Radcliffe	Councillor Ms C Slater

In Attendance

P Bramley, (Clerk)
Mrs L Douglas, (Clerk)
Member of Public

41/22 Apologies for Absence

Apologies for absence were received from Councillors B Carter, J Newton, Ms C Tindall, Mrs J Wood & M Wood.

42/22 Declarations of Interest

Declarations of interest were received from P Bramley & Mrs L Douglas, Clerks, Item 8, Personal & Prejudicial Interest as employees of Maryport Town Council.

43/22 Requests for Dispensation

None received.

44/22 Minutes of Meeting held on 10 October 2022.

Resolved that the minutes of the Council meeting held on 10 October 2022 be confirmed as a correct record & signed by the Chairman.

45/22 Minutes of Meeting held on 23 January 2023

Resolved that the minutes of the Council meeting held on 23 January 2023 be confirmed as a correct record & signed by the Chairman.

46/22 Mayor's Announcements

The Mayor presented a report setting out actions he had carried out since his last report & scheduled arrangements:

- The Duke of Lancaster Regiment Service, Carlisle Cathedral
- Maryport Big Carol Service, All Souls Church
- Our Lady & St Patrick's School Meet the Mayor
- Our Lady & St Patrick's School Library Re-opening
- Ewanrigg Junior School Meet the Mayor
- Allerdale Borough Council Mayor's Civic Dinner
- Netherhall School Meet the Mayor
- Maryport Primary School Meet the Mayor

Resolved that the report be noted & that Councillors Mrs J Wood & M Wood be sent a card thanking them for their contribution to the Council over many years, following their recent move.

47/22 Risk Assessment & Management Review 2022/23

Resolved that the Risk Assessment & Management Review 2022/23 be accepted & the proposals for the management of identified risks & supporting actions be agreed.

48/22 Review of Effectiveness of Internal Audit 2022/23

Resolved that, taking into account the evidence available & the size of the Council & its range of operations, the Council's arrangements complied with the Accounts & Audit (England) Regulations 2015.

49/22 Calendar of Meetings 2023/24

Resolved that the Calendar of Meetings for 2023/24 be agreed as follows:

Monday 13 March	Annual Assembly
Monday 24 April	Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 22 May	Annual Council Meeting & Mayor Making
Monday 12 June	Full Council & All Committees
Monday 10 July	Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 7 August	Full Council, Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 4 September	All Committees

Monday 9 October	Full Council, Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 30 October	Finance & General Purposes Committee, (Budget)
Monday 6 November	Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 11 December	All Committees
Monday 22 January	Full Council, Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 26 February	Full Council, Finance & General Purposes Committee and Planning & Economic Development Committee
Monday 25 March	All Committees

50/22 Confidential Item

Resolved that the public & press be excluded from the meeting for the following item of business by reason of its confidential nature.

51/22 Council Staff Appraisal

Note that P Bramley & Mrs L Douglas left the meeting whilst this item was discussed.

Resolved that:

- 1) Office opening hours for the public be amended to 9.00am to 1.00pm each weekday with effect from 1 March 2023.
- 2) The revised staff contracts be agreed.
- 3) The Clerk's be permitted to carry over one week's worth of untaken leave, with the balance paid as salary.
- 4) The role of the posts be kept under review in line with the impact of local government reorganisation in Cumbria & the pay scale be increased to reflect developing duties.

52/22 Items for next Agenda

None requested.

Following the meeting, a meeting of the Finance & General Purposes Committee took place.

Signed

Chairman

Date