

# MARYPORT TOWN COUNCIL

Minutes of the special meeting of the Council held on Monday 3 June 2013 in the Council Chambers, Town Hall, Maryport at 9.00pm.

## Present

Councillor B Carter	Councillor Ms D Charlton
Councillor Ms G Elliot	Councillor Mrs A Kendall
Councillor P Kendall	Councillor D King
Councillor Mrs C McCarron-Holmes	Councillor A Moore
Councillor W Pegram	Councillor Ms C Tindall (Chairman)
Councillor Mrs J Wood	Councillor M Wood

## In Attendance

Mrs L Douglas (Clerk)  
Mr P Bramley (Clerk)  
Mrs V Patterson (Press)

### 7/13 Apologies for Absence

Apologies for absence were received from Councillor A Long, Councillor G Mitchell & Councillor Mrs L Radcliffe.

### 8/13 Declarations of Interest

None received.

### 9/13 Requests for Dispensation

None received.

### 10/13 Appointment of Committees & Representation on Outside Bodies

**Resolved** that all Councillors be appointed as members of the Allotment Committee, the Planning & Economic Development Committee & the Finance & General Purposes Committee & that the following members be selected as representatives on the stated outside bodies:

Maryport Harbour:	Councillor W Pegram
Citizens Advice Bureau:	Councillor Ms C Tindall
Maryport Developments Ltd:	Councillor Ms C Tindall
Senhouse Museum Trust:	Councillor G Mitchell
Fawcett Johnson Trust:	Councillors P Kendall & Ms C Tindall
John Collins Charity:	Councillors Mrs J Wood & M Wood

### **11/13 Selection of Committee Chairmen**

**Resolved** that the following members be selected as Chairmen for the stated committees:

1) **Allotment Committee**

Chairman: Councillor W Pegram

Vice Chairman: Councillor G McAlpine

2) **Planning & Economic Development Committee**

Chairman: Councillor Mrs A Kendall

Vice Chairman: Councillor Mrs L Radcliffe

3) **Finance & General Purposes Committee**

Chairman: Councillor P Kendall

Vice Chairman: Councillor B Carter

### **12/13 Annual Return – Statement of Accounts 2012/13**

Members considered the Statement of Accounts 2012/13.

**Resolved** that the statement be agreed and signed by Chairman.

### **13/13 Annual Return – Annual Governance Statement 2012/13**

Members considered the Annual Governance Statement 2012/13. In doing so, members confirmed, to the best of their knowledge & belief, with respect to the accounting statements for the year ended 31 March 2013, that they had:

- 1) Approved the accounting statements prepared in accordance with the requirements of the Accounts & Audit Regulations & proper practices.
- 2) Maintained an adequate system of internal control, including measures designed to prevent & detect fraud & corruption & reviewed its effectiveness.
- 3) Taken all reasonable steps to assure themselves that there were no matters of actual or potential non-compliance with laws, regulations & codes of practice that could have had a significant financial effect on the ability of the Council to conduct its business or on its finances.
- 4) Provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts & Audit Regulations.
- 5) Carried out an assessment of the risks facing the Council & taken appropriate steps to manage those risks, including the introduction of internal controls &/or external insurance cover where required.
- 6) Maintained throughout the year an adequate & effective system of internal audit of the Council's accounting records & control systems.
- 7) Taken appropriate action on all matters raised in reports from internal & external audit.
- 8) Considered whether any external litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, had a financial impact on the Council &, where appropriate, had included them in the accounting statements.

**Resolved** that the statement be agreed and signed by Chairman.

Following the conclusion of the Special Full Council Meeting, a meeting of the Allotment Committee took place.

Signed .....

Chairman

Date .....